

President/CEO Community Action Agency Cincinnati/Hamilton County (CAA CHC)

The [Community Action Agency Cincinnati / Hamilton County](#) (CAA CHC) is a progressive, established and highly regarded leader in the Cincinnati nonprofit community. The agency uses a holistic approach to offer a range of services to low-income individuals and their families to help lift them out of poverty. Among the services provided are workforce development, emergency heating assistance, entrepreneurial coaching, Head Start, and Early Head Start.

The nationwide Community Action Agency network was created with the passage of the Economic Opportunity Act of 1964 as a central component of the “War on Poverty”. The agency, founded in 1964, was the second such organization in the country.

By far the agency's largest program is Head Start, which served over 2,500 children in the Cincinnati area last year. The organization's total base budget for all services was over \$27 million last year with a staff of 230 individuals.

The agency's incumbent CEO, retiring after 22 years, has guided a generation of growth and successful outcomes for the citizens of this community. The next leader will have the opportunity to build on these achievements with an empowering and passionate board and move forward to new levels of expressing its mission – to build a community for all.

Duties and Responsibilities

The President reports to the CAA Cincinnati / Hamilton County Board of Directors and is responsible for defining and implementing the vision of the agency and overseeing all operations. The President is the primary representative and spokesperson to all agency stakeholders and sets the tone for accountability and stewardship which nurtures the reputation of the agency.

The successful candidate will have demonstrated the following qualities:

- Ability to envision and communicate the organization's strategic future, including funding and service needs, and gain buy-in from stakeholders.
- Strong organizational abilities including planning, delegating, personnel management, program development, financial management and task facilitation.
- A history of generating new revenue streams from public and private sources to improve financial results.
- Experience working with Community Action Agencies or other nonprofit social service agencies.

- A history of delivering positive outcomes to clients served.
- Ability to be an effective communicator when speaking to groups of individuals.
- Ability to work successfully with boards of directors and other volunteer groups.

Qualifications and Experience

- At least five years of successful administrative experience, preferably in a nonprofit organization, with progressively increasing responsibility.
- Minimum of a bachelor's degree in Social Service or equivalent, a master's degree is preferred.
- Ability to work with and successfully engage a diverse community of employees, stakeholders and customers.
- Demonstrated fiscal responsibility with experience in budget development, management and analysis.
- Understanding of the public delivery systems and the issues and regulations that affect children and families.
- Previous success in establishing relationships and successful partnerships with individuals and organizations of influence including elected officials, providers, civic leaders, donors and federal agencies.

Salary and Benefits

Competitive salary range commensurate with experience and a benefit package that includes health insurance and retirement plans.

CAA CHC is an Equal Opportunity Employer.

Application Process

Submit cover letter and resume to Bill Craig, The Moran Company. **[APPLY NOW](#)**