# COMMUNITY ACTION ASSOCIATION OF PA STATEMENT OF FINANCIAL POSITION DECEMBER 31, 2017

ASSETS CASH - OPERATING	\$ 80,245	COMPARISON 6/30/2017
MONEY MARKET SAVINGS	5,216	
VANGUARD INVESTMENTS	629,589	
PREPAID EXPENSES	48,369	
ACCOUNTS RECEIVABLE - CAAP DUES	3,600	
CSBG RECEIVABLE	75,395	
GRANTS RECEIVABLE	73,950 73,950	
ACCOUNTS RECEIVABLE - OTHER	10,665	
EQUIPMENT	94,436	
ACCUM DEPR-EQUIPMENT	•	
BUILDING	(90,781)	
ACCUM DEPR-BUILDING	94,271	
BUILDING IMPROVEMENTS	(68,831)	
ACCUM DEPR-BUILDING IMPROVEMENTS	80,993	
LAND	(63,447)	
TOTAL ASSETS	50,000 \$ 1,023,670	¢ 1 100 1E1
TOTAL ASSETS	\$ 1,023,670	\$ 1,109,151
LIABILITIES		
ACCOUNTS PAYABLE	\$ 22,211	
ACCRUED SALARIES	9,918	
PAYROLL TAXES WITHHELD AND ACCRUED	8,382	
LINE OF CREDIT	0	
ACCRUED EXPENSE	48,450	
DEFERRED REVENUE	106,687	
TOTAL LIABILITIES	195,648	\$ 306,031
		4/
NET ASSETS		
CURRENT YEAR - CAAP OPERATIONS	24,902	
CAPITAL RESERVE	15,635	
UNRESTRICTED NET ASSETS	479,885	
INVEST. IN FIXED ASSETS	307,600	
TOTAL NET ASSETS	828,022	803,120
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TOTAL LIABILITIES AND NET ASSETS	\$ 1,023,670	\$ 1,109,151

#### COMMUNITY ACTION ASSOCIATION OF PENNSYLVANIA STATEMENT OF REVENUES AND EXPENDITURES FOR THE SIX MONTHS ENDED DECEMBER 31, 2017

	AGENCY TOTAL 2017-2018 BUDGET	DECEMBER 2017 ACTUAL	YTD ACTUAL 12-31-17	BUDGET BALANCE AVAILABLE	PERCENT OF BUDGET USED
REVENUES					
1 GRANTS INCOME	979,300	46,314	330,039	649,261	33.70%
2 DUES INCOME	134,100	11,498	68,990	65,110	51.45%
3 REGISTRATION FEES	, ,	75	9,680	(9,680)	22.7070
4 TRAINING FEES / OTHER	25,750	7,480	42,767	(17,017)	166.09%
5 INTEREST INCOME	200	3	35	165	17.50%
6 UNREALIZED GAIN ON	21,500	7,277	40,053	(18,553)	186.29%
Total REVENUES	1,160,850	72,647	491,564	669,286	20012570
EXPENDITURES					
11 SALARIES & WAGES	372,293	28,830	184,911	187,382	49.67%
12 FRINGE BENEFITS	132,087	13,256	64,877	67,210	49.12%
15 PROFESSIONAL FEES	49,693	2,909	30,284	19,409	60.94%
14 CONTRACT SERVICES	197,400	15,625	94,950	102,450	48.10%
16 TRAINING & TECHNICAL	220,000	15,025	94,950 0	220,000	0.00%
18 WEB PAGE SUPPORT	2,000	533	1,360	640	68.00%
19 FISCAL/ACCTG SUPPORT	1,423	119	710	713	49.89%
21 STAFF TRAVEL	18,825	21	8,814	10,011	46.82%
22 CONSULTANT TRAVEL	5,250	0	3,202	2,048	60.99%
23 PARTICIPANT TRAVEL	0	0	13,831	(13,831)	00.9970
24 PARTICIPANT LODGING	4,000	0	9,360	(5,360)	234.00%
25 CONFERENCE REGISTRATIONS	36,950	0	1,190	35,760	3.22%
26 UTILITIES	7,810	736	4,108	3,702	52.60%
27 BUILDING MAINTENANCE	12,500	325	7,658	4,842	61.26%
28 OFFICE SUPPLIES	3,000	361	6,278	(3,278)	209.27%
29 PROGRAM SUPPLIES	1,600	0	96	1,504	6.00%
30 AUDIT	11,950	0	0	11,950	0.00%
31 TELEPHONE/COMMUNICATIONS	11,000	472	5,143	5,857	46.75%
32 PUBLICATIONS	1,800	83	586	1,214	32.56%
33 ADVERTISING	350	0	0	350	0.00%
34 PRINTING	500	0	3,139	(2,639)	627.80%
35 INSURANCE	3,500	288	1,689	1,811	48.26%
36 POSTAGE	915	0	129	786	14.10%
37 STAFF DEVELOPMENT	2,750	0	645	2,105	23.45%
38 MEMBERSHIPS AND DUES	15,500	1,442	8,154	7,346	52.61%
40 CONF/WORKSHOP/MEETINGS	26,604	0	1,139	25,465	4.28%
41 EQUIPMENT MAINT / RENTAL	4,000	373	2,367	1,633	59.18%
42 COMPUTER/NETWORK MAINT	7,850	1,196	6,630	1,220	84.46%
43 DEPRECIATION	8,000	623	3,740	4,260	46.75%
45 INTEREST EXPENSE LOC	250	134	322	(72)	128.80%
46 DONATION	1,050	0	1,350	(300)	128.57%
Total EXPENDITURES	1,160,850	67,326	466,662	694,188	
EXCESS	0	5,321	24,902		

### COMMUNITY ACTION ASSOCIATION OF PA STATEMENT OF REVENUES AND EXPENDITURES

REVENUE:   134,100	CAAP OPERATING 07-01-17 to 12-31-17	ANNUAL BUDGET	CURRENT PERIOD ACTUAL DECEMBER	YTD ACTUAL 12-31-17	BUDGET BALANCE	PERCENT OF BUDGET USED
GAIN ON INVESTMENTS         21,500         7,277         40,053         (18,553)         186,3%           COLLABORATIVE CONFERENCE         0         0         0         9,545         0	REVENUE:				· · · · · · · · · · · · · · · · · · ·	
COLLABORATIVE CONFERENCE         0         9,545           NEEDS ASSESSMENT TOOL         13,750         0         0         13,750         0.0%           OTHER         12,000         3         3         3         165         17,5%           OTHER         12,000         0         715         11,285         6.0%           TOTAL REVENUE         181,550         18,777         119,337         62,213         65,7%           EXPENDITURES:         1975         11,285         6.0%         62,213         65,7%           A. WAGES         90,214         7,137         45,992         44,222         51,0%           B. BENEFITS         32,961         4,183         15,906         17,055         48,3%           C. CONTRACT SERVICES         PROFESSIONAL FEES         8,425         0         0         8,425         0.0%           WEB PAGE SUPPORT         250         122         312         (62)         11,428           LEGAL         5,000         0         0         5,000         0         6,000         0         4,453         103         45,8%           TOTAL PARSENCIES         1,401         11,470         62,373         74,833         45,5% <t< td=""><td>DUES INCOME</td><td>134,100</td><td>11,497</td><td>68,989</td><td>65,111</td><td>51.4%</td></t<>	DUES INCOME	134,100	11,497	68,989	65,111	51.4%
NEEDS ASSESSMENT TOOL	GAIN ON INVESTMENTS	21,500	7,277	40,053	(18,553)	186.3%
INTEREST INCOME	COLLABORATIVE CONFERENCE	0	0	9,545		
CTHER	NEEDS ASSESSMENT TOOL	13,750	0	•	13,750	0.0%
TOTAL REVENUE 181,550 18,777 119,337 62,213 65.7%  EXPENDITURES:  I PERSONNEL  A. WAGES 90,214 7,137 45,992 44,222 51.0%  B. BENEFITS 32,961 4,183 15,906 17,055 48.3%  C. CONTRACT SERVICES  PROFESSIONAL FEES 8,425 0 0 0 8,425 0.0%  WEB PAGE SUPPORT 250 122 312 (61) 124.8%  UEB PAGE SUPPORT 356 28 163 193 45.8%  TOTAL CONTRACT SERVICES 14,031 150 475 13,556 3.4%  TOTAL PERSONNEL 137,206 11,470 62,373 74,833 45.5%  II OPERATIONS  A. TRAVEL  STAFF TRAVEL 0 0 0 4,454 (4,454)  TOTAL TRAVEL 0 0 0 4,454 (4,454)  B. SPACE COSTS 12,937 243 7,368 5,569 57.0%  C. OTHER COSTS  OFFICE/PROGRAM SUPPURS 1,775 99 5,125 (3,350) 288.7%  TOTAL SPACE COSTS 12,937 243 7,368 5,569 57.0%  C. OTHER COSTS  OFFICE/PROGRAM SUPPURS 1,775 99 2 824 54.6%  PUBLICATIONS 900 20 115 785 12.7%  ADVERTISING 350 0 0 350 0.0%  ADVERTISING 350 0 0 0 350 0.0%  ADVE	INTEREST INCOME	200	3	35	165	17.5%
TOTAL REVENUE 181,550 18,777 119,337 62,213 65.7%  EXPENDITURES:  IPERSONNEL  A. WAGES 90,214 7,137 45,992 44,222 51.0%  B. BENEFITS 32,961 4,183 15,906 17,055 48,3%  C. CONTRACT SERVICES  PROFESSIONAL FEES 8,425 0 0 0 8,425 0.0%  WEB PAGE SUPPORT 250 122 312 (62) 124.8%  WEB PAGE SUPPORT 356 28 163 193 45,8%  TOTAL CONTRACT SERVICES 14,031 150 4475 13,556 3.4%  TOTAL CONTRACT SERVICES 14,031 150 475 135,556 3.4%  TOTAL CONTRACT SERVICES 137,206 11,470 62,373 74,833 45.5%  II OPERATIONS  A. TRAVEL  STAFF TRAVEL 0 0 0 4,454 (4,454)  TOTAL TRAVEL 0 0 0 4,454 (4,454)  B. SPACE COSTS  UTILITIES 2,312 169 942 1,370 40,7%  BUILDING MAINTENANCE 10,625 74 6,426 4,199 60.5%  TOTAL SPACE COSTS 12,937 243 7,368 5,569 57.0%  C. OTHER COSTS  OFFICE/PROGRAM SUPPLIES 1,775 99 5,125 (3,350) 288.7%  TELEPHONE/COMMUNICATIONS 1,816 125 992 824 54.6%  PUBLICATIONS 900 20 115 785 12.7%  ADVERTISING 350 0 0 3 350 0.0%  ADVERTISING 350 0 0 3 350 0.0%  ADVERTISING 350 0 0 3,139 (2,639) 627.9%  AUDIT 1,500 445 0 0 0 445 0 0 0 445 0 0 0 0 0 0	OTHER	12,000	0	715	11,285	6.0%
PERSONNEL   A. WAGES   90,214   7,137   45,992   44,222   51.0%     B. BENEFITS   32,961   4,183   15,906   17,055   48.3%     C. CONTRACT SERVICES   PROFESSIONAL FEES   8,425   0   0   0   8,425   0,0%     WEB PAGE SUPPORT   250   122   312   (62)   124.8%     LEGAL   5,000   0   0   5,000   0,0%     ACCTG SYSTEM SUPPORT   356   28   163   193   45.8%     TOTAL CONTRACT SERVICES   14,031   150   475   13,556   3.4%     TOTAL PERSONNEL   137,206   11,470   62,373   74,833   45.5%      II OPERATIONS   A. TRAVEL   STAFF TRAVEL   0   0   4,454   (4,454)     B. SPACE COSTS   UTILITIES   2,312   169   942   1,370   40.7%     B. SPACE COSTS   12,937   243   7,368   5,569   57.0%      C. OTHER COSTS   12,937   243   7,368   5,569   57.0%      C. OTHER COSTS   12,937   243   7,368   5,569   57.0%      C. OTHER COSTS   1,775   99   5,125   (3,350)   288.7%     TELEPHONE/COMMUNICATIONS   1,816   125   992   824   54.6%     PUBLICATIONS   350   0   0   350   0.0%     OUTSIDE PRINTING   500   0   3,139   (2,639)   627.9%     AUDIT   2,500   0   0   3,139   (2,639)   627.9%     POSTAGE   415   0   0   4,451   0.0%     NISURANCE   1,609   49   288   1,321   17.9%     POSTAGE   415   0   0   4,451   0.0%     NISURANCE   1,609   49   288   1,321   17.9%     POSTAGE   415   0   0   4,451   0.0%     NISURANCE   1,609   49   288   1,321   17.9%     POSTAGE   415   0   0   4,451   0.0%     NISURANCE   1,609   49   288   1,321   17.9%     POSTAGE   415   0   0   4,451   0.0%     NISURANCE   1,609   49   288   1,321   17.9%     POSTAGE   415   0   0   4,451   0.0%     NISURANCE   1,609   49   288   1,321   17.9%     POSTAGE   415   0   0   4,451   0.0%     NISURANCE   1,609   49   288   1,321   17.9%     POSTAGE   415   0   0   4,451   0.0%     NISURANCE   1,609   49   288   1,321   17.9%     POSTAGE   415   0   0   4,451   0.0%     NISURANCE   1,609   49   288   1,321   17.9%     POSTAGE   415   0   0   4,451   0.0%     NISURANCE   1,609   49   288   1,321   17.9%     POSTAGE   415   0   0   4,451   0.0%     NISURANCE   1,609   4	TOTAL REVENUE	181,550	18,777	119,337	62,213	65.7%
B. BENEFITS         32,961         4,183         15,906         17,055         48.3%           C. CONTRACT SERVICES         8,425         0         0         8,425         0.0%           WEB PAGE SUPPORT         250         122         312         (62)         124.8%           LEGAL         5,000         0         0         5,000         0.0%           ACCTG SYSTEM SUPPORT         356         28         163         133         45.8%           TOTAL CONTRACT SERVICES         14,031         150         475         13,556         3.4%           TOTAL PRESONNEL         137,206         11,470         62,373         74,833         45.5%           II OPERATIONS           A. TRAVEL         0         0         4,454         (4,454)           STAFF TRAVEL         0         0         4,454         (4,454)           TOTAL TRAVEL         0         0         4,454         (4,454)           BULDING MAINTENANCE         10,625         74         6,426         4,199         60.5%           TOTAL SPACE COSTS         12,937         243         7,368         5,569         57.0%           COTHER COSTS         1,375         99						
C. CONTRACT SERVICES PROFESSIONAL FEES PROFESSIONAL FEES PROFESSIONAL FEES PROFESSIONAL FEES PROFESSIONAL FEES PROFESSIONAL FEES  B 425  LEGAL  5,000  0  0  0,000  ACCTG SYSTEM SUPPORT  356  28  163  193  45.8% TOTAL CONTRACT SERVICES  14,031  150  475  13,556  3.4% TOTAL PERSONNEL  137,206  11,470  62,373  74,833  45.5%  II OPERATIONS  A. TRAVEL  STAFF TRAVEL  O  0  4,454  CH,454)  B. SPACE COSTS  UTILITIES  UTILITIES  2,312  169  942  1,370  40.7% BUILDING MAINTENANCE  10,625  TOTAL SPACE COSTS  12,937  243  7,368  5,569  57.0%  C. OTHER COSTS  OFFICE/PROGRAM SUPPLIES  OFFICE/PROGRAM SUPPLIES  OFFICE/PROGRAM SUPPLIES  OFFICE/PROGRAM SUPPLIES  OFFICE/PROGRAM SUPPLIES  OUTSIDE PRINTING  350  0  0  0  3,139  1,639  26,799  AUDIT  2,500  0  0  3,139  1,639  26,799  AUDIT  2,500  0  0  1,375  0  0  1,375  0  0  0  STAFF DEVELOPMENT  1,375  0  0  1,375  0  0  0  1,386  0  0  3  1,386  0  0  1,375  0  0  0  1,386  0  0  1,386  0  0  1,386  0  0  1,386  0  0  1,386  0  0  1,386  0  0  1,386  0  1,375  0  1,866  0  1,866  1,775  0  1,866  1,775  0  1,866  1,775  1,743  1,204  1,167  6,448  1,204  1,167  6,448  1,204  1,167  6,448  1,204  1,166  1,204  1,376  1,208  1,208  1,208  1,208  1,208  1,208  1,208  1,209  1,300	A. WAGES	90,214	7,137	45,992	44,222	51.0%
PROFESSIONAL FEES         8,425         0         0         8,425         0.0%           WEB PAGE SUPPORT         250         122         312         (62)         124.8%           LEGAL         5,000         0         0         5,000         4.58         6         3.4%         7         7         8.38         45.8%         10         3.4%         7         7         8.38         45.8%         10         3.4%         7         7         8.8%         4.5%         4.5%         4.5%         4.5%         4.5%         4.5%         4.5%         4.5%         4.5%         4.5%         4.5%         4.5%         4.5%         4.5%         4.5%         4.454	B. BENEFITS	32,961	4,183	15,906		48.3%
WEB PAGE SUPPORT         250         122         312         (62)         124.8%           LEGAL         5,000         0         0         5,000         0.0%           ACCTG SYSTEM SUPPORT         356         28         163         193         45.8%           TOTAL CONTRACT SERVICES         14,031         150         475         13,556         3.4%           TOTAL PERSONNEL         137,206         11,470         62,373         74,833         45.5%           II OPERATIONS         A. TRAVEL         0         0         4,454         (4,454)           STAFF TRAVEL         0         0         4,454         (4,454)           TOTAL TRAVEL         0         0         4,454         (4,454)           B. SPACE COSTS         UTILITIES         2,312         169         942         1,370         40.7%           BUILDING MAINTENANCE         10,625         74         6,426         4,199         60.5%           TOTAL SPACE COSTS         12,937         243         7,368         5,569         57.0%           C. OTHER COSTS         0         0         15         7,85         5,569         57.0%           C. OTHER COSTS         1,275         99	C. CONTRACT SERVICES					
LEGAL   5,000	PROFESSIONAL FEES	8,425	0	0	8,425	0.0%
ACCTG SYSTEM SUPPORT 356 28 163 193 45.8% TOTAL CONTRACT SERVICES 14,031 150 475 13,556 3.4% TOTAL PERSONNEL 137,206 11,470 62,373 74,833 45.5% STAFF TRAVEL 137,206 11,470 62,373 74,833 45.5% STAFF TRAVEL 0 0 0 4,454 (4,454) TOTAL TRAVEL 0 0 0 4,454 (4,454) STAFF TRAVEL 10 0 0 4,454 (4,454) STAFF TRAVEL 10,625 74 6,426 4,199 60.5% STAFF TRAVEL 10,625 74 6,426 4,199 60.5% TOTAL SPACE COSTS 12,937 243 7,368 5,569 57.0% STAFF TRAVEL 10,625 74 6,426 4,199 60.5% TOTAL SPACE COSTS 12,937 243 7,368 5,569 57.0% STAFF TREPHONE/COMMUNICATIONS 1,816 125 992 824 54.6% PUBLICATIONS 900 20 115 785 12.7% ADVERTISING 350 0 0 0 350 0.0% OUTSIDE PRINTING 500 0 0 3,139 (2,639) 627.9% AUDIT 2,500 0 0 0 2,500 0.0% OUTSIDE PRINTING 500 0 0 2,500 0.0% ONSIDE PRINTING 500 0 0 1,375 0.0% ONSIDE PRINTING 500 0 0 1,375 0.0% ONSIDE PRINTING 500 0 1,350 0 0.0% ONSIDE PRINTING 500 0 1,350 0 0.0	WEB PAGE SUPPORT	250	122	312	(62)	124.8%
TOTAL CONTRACT SERVICES         14,031         150         475         13,556         3.4%           TOTAL PERSONNEL         137,206         11,470         62,373         74,833         45.5%           II OPERATIONS A. TRAVEL STAFF TRAVEL O O O O 4,454         (4,454)           STAFF TRAVEL O O O O 4,454         (4,454)           B. SPACE COSTS UTILITIES         2,312         169         942         1,370         40.7%           BUILDING MAINTENANCE         10,625         74         6,426         4,199         60.5%           TOTAL SPACE COSTS         12,937         243         7,368         5,569         57.0%           C. OTHER COSTS         12,937         243         7,368         5,569         57.0%           C. OTHER COSTS         12,937         99         5,125         (3,350)         288.7%           TELEPHONE/COMMUNICATIONS         1,816         125         992         824         54.6%           PUBLICATIONS         900         20         115         785         12.7%           ADVERTISING         350         0         0         350         0.0%           OUTSIDE PRINTING         500         0         3,139         (2,639)         627.9%           <	LEGAL	5,000	0	0	5,000	0.0%
TOTAL PERSONNEL   137,206	ACCTG SYSTEM SUPPORT	356	28	163	193	45.8%
A. TRAVEL STAFF TRAVEL O O O O O O O O O O O O O O O O O O O	TOTAL CONTRACT SERVICES	14,031	150	475	13,556	3.4%
A. TRAVEL STAFF TRAVEL O O O O O O O O O O O O O O O O O O O	TOTAL PERSONNEL	137,206	11,470	62,373	74,833	45.5%
TOTAL TRAVEL         0         0         4,454         (4,454)           B. SPACE COSTS         UTILITIES         2,312         169         942         1,370         40.7%           BUILDING MAINTENANCE         10,625         74         6,426         4,199         60.5%           TOTAL SPACE COSTS         12,937         243         7,368         5,569         57.0%           C. OTHER COSTS         0FFICE/PROGRAM SUPPLIES         1,775         99         5,125         (3,350)         288.7%           TELEPHONE/COMMUNICATIONS         1,816         125         992         824         54.6%           PUBLICATIONS         900         20         115         785         12.7%           ADVERTISING         350         0         0         350         0.0%           OUTSIDE PRINTING         500         0         3,139         (2,639)         627.9%           AUDIT         2,500         0         0         2,500         0.0%           INSURANCE         1,609         49         288         1,321         17.9%           POSTAGE         415         0         0         415         0.0%           STAFF DEVELOPMENT         1,375         0	A. TRAVEL					
B. SPACE COSTS UTILITIES UTILITIES 2,312 169 942 1,370 40.7% BUILDING MAINTENANCE 10,625 74 6,426 4,199 60.5%  TOTAL SPACE COSTS 12,937 243 7,368 5,569 57.0%  C. OTHER COSTS OFFICE/PROGRAM SUPPLIES 1,775 99 5,125 (3,350) 288.7% TELEPHONE/COMMUNICATIONS 1,816 125 992 824 54.6% PUBLICATIONS 900 20 115 785 12.7% ADVERTISING 350 0 0 350 0.0% OUTSIDE PRINTING 500 0 0 3,139 (2,639) 627.9% AUDIT 2,500 0 0 3,139 (2,639) 627.9% AUDIT 2,500 0 0 0 1,3139 (2,639) 627.9% AUDIT 1,609 49 288 1,321 17.9% POSTAGE 415 0 0 415 0.0% STAFF DEVELOPMENT 1,375 0 1,375 0 0,0% MEMBERSHIPS/DUES 2,746 331 1,869 877 68.1% MEETING/CONFERENCE/WKSHPS 2,939 0 1,139 1,800 38.8% EQUIP MAINT/RENT 2,000 87 641 1,359 32.0% COMPUTER/NETWORK MAINT 3,182 275 1,520 1,662 47.8% DEPRECIATION 8,000 624 3,740 4,260 46.8% INTEREST/BANK FEES - LOC 250 133 322 (72) 128.6% DONATIONS 1,050 0 1,350 (300) 128.6% TOTAL OTHER COSTS 31,407 1,743 20,240 11,167 64.4% SUBTOTAL OPERATIONS 44,344 1,986 32,062 12,282 72.3%  IV TOTAL EXPENDITURES 18,1550 13,456 94,435 87,115 52.0%				***************************************		
UTILITIES         2,312         169         942         1,370         40.7%           BUILDING MAINTENANCE         10,625         74         6,426         4,199         60.5%           TOTAL SPACE COSTS         12,937         243         7,368         5,569         57.0%           C. OTHER COSTS         OFFICE/PROGRAM SUPPLIES         1,775         99         5,125         (3,350)         288.7%           TELEPHONE/COMMUNICATIONS         1,816         125         992         824         54.6%           PUBLICATIONS         900         20         115         785         12.7%           ADVERTISING         350         0         0         350         0.0%           OUTSIDE PRINTING         500         0         3,139         (2,639)         627.9%           AUDIT         2,500         0         0         2,500         0.0%           INSURANCE         1,609         49         288         1,321         17.9%           POSTAGE         415         0         0         415         0.0%           STAFF DEVELOPMENT         1,375         0         1,375         0.0%           MEMBERSHIPS/DUES         2,746         331 <td< td=""><td></td><td>0</td><td>0</td><td>4,454</td><td>(4,454)</td><td></td></td<>		0	0	4,454	(4,454)	
BUILDING MAINTENANCE         10,625         74         6,426         4,199         60.5%           TOTAL SPACE COSTS         12,937         243         7,368         5,569         57.0%           C. OTHER COSTS         OFFICE/PROGRAM SUPPLIES         1,775         99         5,125         (3,350)         288.7%           TELEPHONE/COMMUNICATIONS         1,816         125         992         824         54.6%           PUBLICATIONS         900         20         115         785         12.7%           ADVERTISING         350         0         0         350         0.0%           OUTSIDE PRINTING         500         0         3,139         (2,639)         627.9%           AUDIT         2,500         0         0         2,500         0.0%           INSURANCE         1,609         49         288         1,321         17.9%           POSTAGE         415         0         0         415         0.0%           STAFF DEVELOPMENT         1,375         0         1,375         0.0%           MEBRISHIPS/DUES         2,746         331         1,869         877         68.1%           MEZTING/CONFERENCE/WKSHPS         2,939         0						
C. OTHER COSTS         12,937         243         7,368         5,569         57.0%           C. OTHER COSTS         OFFICE/PROGRAM SUPPLIES         1,775         99         5,125         (3,350)         288.7%           TELEPHONE/COMMUNICATIONS         1,816         125         992         824         54.6%           PUBLICATIONS         900         20         115         785         12.7%           ADVERTISING         350         0         0         350         0.0%           OUTSIDE PRINTING         500         0         3,139         (2,639)         627.9%           AUDIT         2,500         0         0         2,500         0.0%           INSURANCE         1,609         49         288         1,321         17.9%           POSTAGE         415         0         0         415         0.0%           STAFF DEVELOPMENT         1,375         0         1,375         0.0%           MEMBERSHIPS/DUES         2,746         331         1,869         877         68.1%           MEETING/CONFERENCE/WKSHPS         2,939         0         1,139         1,800         38.8%           EQUIP MAINT/RENT         2,000         87         641 <td></td> <td></td> <td></td> <td></td> <td>•</td> <td></td>					•	
C. OTHER COSTS  OFFICE/PROGRAM SUPPLIES 1,775 99 5,125 (3,350) 288.7%  TELEPHONE/COMMUNICATIONS 1,816 125 992 824 54.6%  PUBLICATIONS 900 20 115 785 12.7%  ADVERTISING 350 0 0 350 0.0%  OUTSIDE PRINTING 500 0 3,139 (2,639) 627.9%  AUDIT 2,500 0 0 0,2,500 0.0%  INSURANCE 1,609 49 288 1,321 17.9%  POSTAGE 415 0 0 415 0.0%  STAFF DEVELOPMENT 1,375 0 1,375 0.0%  MEMBERSHIPS/DUES 2,746 331 1,869 877 68.1%  MEETING/CONFERENCE/WKSHPS 2,939 0 1,139 1,800 38.8%  EQUIP MAINT/RENT 2,000 87 641 1,359 32.0%  COMPUTER/NETWORK MAINT 3,182 275 1,520 1,662 47.8%  DEPRECIATION 8,000 624 3,740 4,260 46.8%  INTEREST/BANK FEES - LOC 250 133 322 (72) 128.6%  DONATIONS 1,050 0 1,350 (300) 128.6%  TOTAL OTHER COSTS 31,407 1,743 20,240 11,167 64.4%  SUBTOTAL OPERATIONS 44,344 1,986 32,062 12,282 72.3%  IV TOTAL EXPENDITURES 181,550 13,456 94,435 87,115 52.0%					MT	
OFFICE/PROGRAM SUPPLIES         1,775         99         5,125         (3,350)         288.7%           TELEPHONE/COMMUNICATIONS         1,816         125         992         824         54.6%           PUBLICATIONS         900         20         115         785         12.7%           ADVERTISING         350         0         0         350         0.0%           OUTSIDE PRINTING         500         0         3,139         (2,639)         627.9%           AUDIT         2,500         0         0         2,500         0.0%           INSURANCE         1,609         49         288         1,321         17.9%           POSTAGE         415         0         0         415         0.0%           STAFF DEVELOPMENT         1,375         0         1,375         0.0%           MEMBERSHIPS/DUES         2,746         331         1,869         877         68.1%           MEETING/CONFERENCE/WKSHPS         2,939         0         1,139         1,800         38.8%           EQUIP MAINT/RENT         2,000         87         641         1,359         32.0%           COMPUTER/NETWORK MAINT         3,182         275         1,520         1,662	TOTAL SPACE COSTS	12,937	243_	7,368	5,569	57.0%
OFFICE/PROGRAM SUPPLIES         1,775         99         5,125         (3,350)         288.7%           TELEPHONE/COMMUNICATIONS         1,816         125         992         824         54.6%           PUBLICATIONS         900         20         115         785         12.7%           ADVERTISING         350         0         0         350         0.0%           OUTSIDE PRINTING         500         0         3,139         (2,639)         627.9%           AUDIT         2,500         0         0         2,500         0.0%           INSURANCE         1,609         49         288         1,321         17.9%           POSTAGE         415         0         0         415         0.0%           STAFF DEVELOPMENT         1,375         0         1,375         0.0%           MEMBERSHIPS/DUES         2,746         331         1,869         877         68.1%           MEETING/CONFERENCE/WKSHPS         2,939         0         1,139         1,800         38.8%           EQUIP MAINT/RENT         2,000         87         641         1,359         32.0%           COMPUTER/NETWORK MAINT         3,182         275         1,520         1,662	C. OTHER COSTS					
TELEPHONE/COMMUNICATIONS         1,816         125         992         824         54.6%           PUBLICATIONS         900         20         115         785         12.7%           ADVERTISING         350         0         0         350         0.0%           OUTSIDE PRINTING         500         0         3,139         (2,639)         627.9%           AUDIT         2,500         0         0         2,500         0.0%           INSURANCE         1,609         49         288         1,321         17.9%           POSTAGE         415         0         0         415         0.0%           STAFF DEVELOPMENT         1,375         0         1,375         0.0%           MEMBERSHIPS/DUES         2,746         331         1,869         877         68.1%           MEETING/CONFERENCE/WKSHPS         2,939         0         1,139         1,800         38.8%           EQUIP MAINT/RENT         2,000         87         641         1,359         32.0%           COMPUTER/NETWORK MAINT         3,182         275         1,520         1,662         47.8%           DEPRECIATION         8,000         624         3,740         4,260		1.775	99	5.125	(3.350)	288.7%
PUBLICATIONS         900         20         115         785         12.7%           ADVERTISING         350         0         0         350         0.0%           OUTSIDE PRINTING         500         0         3,139         (2,639)         627.9%           AUDIT         2,500         0         0         2,500         0.0%           INSURANCE         1,609         49         288         1,321         17.9%           POSTAGE         415         0         0         415         0.0%           STAFF DEVELOPMENT         1,375         0         1,375         0.0%           MEMBERSHIPS/DUES         2,746         331         1,869         877         68.1%           MEETING/CONFERENCE/WKSHPS         2,939         0         1,139         1,800         38.8%           EQUIP MAINT/RENT         2,000         87         641         1,359         32.0%           COMPUTER/NETWORK MAINT         3,182         275         1,520         1,662         47.8%           DEPRECIATION         8,000         624         3,740         4,260         46.8%           INTEREST/BANK FEES - LOC         250         133         322         (72)         1	·				• • •	
ADVERTISING         350         0         0         350         0.0%           OUTSIDE PRINTING         500         0         3,139         (2,639)         627.9%           AUDIT         2,500         0         0         2,500         0.0%           INSURANCE         1,609         49         288         1,321         17.9%           POSTAGE         415         0         0         415         0.0%           STAFF DEVELOPMENT         1,375         0         1,375         0.0%           MEMBERSHIPS/DUES         2,746         331         1,869         877         68.1%           MEETING/CONFERENCE/WKSHPS         2,939         0         1,139         1,800         38.8%           EQUIP MAINT/RENT         2,000         87         641         1,359         32.0%           COMPUTER/NETWORK MAINT         3,182         275         1,520         1,662         47.8%           DEPRECIATION         8,000         624         3,740         4,260         46.8%           INTEREST/BANK FEES - LOC         250         133         322         (72)         128.6%           DONATIONS         1,050         0         1,350         (300) <t< td=""><td>-</td><td>•</td><td></td><td></td><td></td><td></td></t<>	-	•				
OUTSIDE PRINTING         500         0         3,139         (2,639)         627.9%           AUDIT         2,500         0         0         2,500         0.0%           INSURANCE         1,609         49         288         1,321         17.9%           POSTAGE         415         0         0         415         0.0%           STAFF DEVELOPMENT         1,375         0         1,375         0.0%           MEMBERSHIPS/DUES         2,746         331         1,869         877         68.1%           MEETING/CONFERENCE/WKSHPS         2,939         0         1,139         1,800         38.8%           EQUIP MAINT/RENT         2,000         87         641         1,359         32.0%           COMPUTER/NETWORK MAINT         3,182         275         1,520         1,662         47.8%           DEPRECIATION         8,000         624         3,740         4,260         46.8%           INTEREST/BANK FEES - LOC         250         133         322         (72)         128.6%           DONATIONS         1,050         0         1,350         (300)         128.6%           TOTAL OTHER COSTS         31,407         1,743         20,240 <td< td=""><td>ADVERTISING</td><td></td><td>0</td><td>0</td><td>350</td><td></td></td<>	ADVERTISING		0	0	350	
AUDIT         2,500         0         0         2,500         0.0%           INSURANCE         1,609         49         288         1,321         17.9%           POSTAGE         415         0         0         415         0.0%           STAFF DEVELOPMENT         1,375         0         1,375         0.0%           MEMBERSHIPS/DUES         2,746         331         1,869         877         68.1%           MEETING/CONFERENCE/WKSHPS         2,939         0         1,139         1,800         38.8%           EQUIP MAINT/RENT         2,000         87         641         1,359         32.0%           COMPUTER/NETWORK MAINT         3,182         275         1,520         1,662         47.8%           DEPRECIATION         8,000         624         3,740         4,260         46.8%           INTEREST/BANK FEES - LOC         250         133         322         (72)         128.6%           DONATIONS         1,050         0         1,350         (300)         128.6%           TOTAL OTHER COSTS         31,407         1,743         20,240         11,167         64.4%           SUBTOTAL OPERATIONS         44,344         1,986         32,062	OUTSIDE PRINTING		0	3,139		
INSURANCE   1,609   49   288   1,321   17.9%	AUDIT	2,500	0			0.0%
POSTAGE         415         0         0         415         0.0%           STAFF DEVELOPMENT         1,375         0         1,375         0.0%           MEMBERSHIPS/DUES         2,746         331         1,869         877         68.1%           MEETING/CONFERENCE/WKSHPS         2,939         0         1,139         1,800         38.8%           EQUIP MAINT/RENT         2,000         87         641         1,359         32.0%           COMPUTER/NETWORK MAINT         3,182         275         1,520         1,662         47.8%           DEPRECIATION         8,000         624         3,740         4,260         46.8%           INTEREST/BANK FEES - LOC         250         133         322         (72)         128.6%           DONATIONS         1,050         0         1,350         (300)         128.6%           TOTAL OTHER COSTS         31,407         1,743         20,240         11,167         64.4%           SUBTOTAL OPERATIONS         44,344         1,986         32,062         12,282         72.3%           IV TOTAL EXPENDITURES         181,550         13,456         94,435         87,115         52.0%	INSURANCE	1,609	49	288	1,321	17.9%
MEMBERSHIPS/DUES         2,746         331         1,869         877         68.1%           MEETING/CONFERENCE/WKSHPS         2,939         0         1,139         1,800         38.8%           EQUIP MAINT/RENT         2,000         87         641         1,359         32.0%           COMPUTER/NETWORK MAINT         3,182         275         1,520         1,662         47.8%           DEPRECIATION         8,000         624         3,740         4,260         46.8%           INTEREST/BANK FEES - LOC         250         133         322         (72)         128.6%           DONATIONS         1,050         0         1,350         (300)         128.6%           TOTAL OTHER COSTS         31,407         1,743         20,240         11,167         64.4%           SUBTOTAL OPERATIONS         44,344         1,986         32,062         12,282         72.3%           IV TOTAL EXPENDITURES         181,550         13,456         94,435         87,115         52.0%	POSTAGE	415	0	0		0.0%
MEETING/CONFERENCE/WKSHPS         2,939         0         1,139         1,800         38.8%           EQUIP MAINT/RENT         2,000         87         641         1,359         32.0%           COMPUTER/NETWORK MAINT         3,182         275         1,520         1,662         47.8%           DEPRECIATION         8,000         624         3,740         4,260         46.8%           INTEREST/BANK FEES - LOC         250         133         322         (72)         128.6%           DONATIONS         1,050         0         1,350         (300)         128.6%           TOTAL OTHER COSTS         31,407         1,743         20,240         11,167         64.4%           SUBTOTAL OPERATIONS         44,344         1,986         32,062         12,282         72.3%           IV TOTAL EXPENDITURES         181,550         13,456         94,435         87,115         52.0%	STAFF DEVELOPMENT	1,375	0		1,375	0.0%
EQUIP MAINT/RENT         2,000         87         641         1,359         32.0%           COMPUTER/NETWORK MAINT         3,182         275         1,520         1,662         47.8%           DEPRECIATION         8,000         624         3,740         4,260         46.8%           INTEREST/BANK FEES - LOC         250         133         322         (72)         128.6%           DONATIONS         1,050         0         1,350         (300)         128.6%           TOTAL OTHER COSTS         31,407         1,743         20,240         11,167         64.4%           SUBTOTAL OPERATIONS         44,344         1,986         32,062         12,282         72.3%           IV TOTAL EXPENDITURES         181,550         13,456         94,435         87,115         52.0%	MEMBERSHIPS/DUES	2,746	331	1,869	877	68.1%
COMPUTER/NETWORK MAINT         3,182         275         1,520         1,662         47.8%           DEPRECIATION         8,000         624         3,740         4,260         46.8%           INTEREST/BANK FEES - LOC         250         133         322         (72)         128.6%           DONATIONS         1,050         0         1,350         (300)         128.6%           TOTAL OTHER COSTS         31,407         1,743         20,240         11,167         64.4%           SUBTOTAL OPERATIONS         44,344         1,986         32,062         12,282         72.3%           IV TOTAL EXPENDITURES         181,550         13,456         94,435         87,115         52.0%	MEETING/CONFERENCE/WKSHPS	2,939	0	1,139	1,800	38.8%
DEPRECIATION         8,000         624         3,740         4,260         46.8%           INTEREST/BANK FEES - LOC         250         133         322         (72)         128.6%           DONATIONS         1,050         0         1,350         (300)         128.6%           TOTAL OTHER COSTS         31,407         1,743         20,240         11,167         64.4%           SUBTOTAL OPERATIONS         44,344         1,986         32,062         12,282         72.3%           IV TOTAL EXPENDITURES         181,550         13,456         94,435         87,115         52.0%	EQUIP MAINT/RENT	2,000	87	641	1,359	32.0%
INTEREST/BANK FEES - LOC         250         133         322         (72)         128.6%           DONATIONS         1,050         0         1,350         (300)         128.6%           TOTAL OTHER COSTS         31,407         1,743         20,240         11,167         64.4%           SUBTOTAL OPERATIONS         44,344         1,986         32,062         12,282         72.3%           IV TOTAL EXPENDITURES         181,550         13,456         94,435         87,115         52.0%	COMPUTER/NETWORK MAINT	3,182	275	1,520	1,662	47.8%
DONATIONS         1,050         0         1,350         (300)         128.6%           TOTAL OTHER COSTS         31,407         1,743         20,240         11,167         64.4%           SUBTOTAL OPERATIONS         44,344         1,986         32,062         12,282         72.3%           IV TOTAL EXPENDITURES         181,550         13,456         94,435         87,115         52.0%	DEPRECIATION	8,000	624	3,740	4,260	46.8%
DONATIONS         1,050         0         1,350         (300)         128.6%           TOTAL OTHER COSTS         31,407         1,743         20,240         11,167         64.4%           SUBTOTAL OPERATIONS         44,344         1,986         32,062         12,282         72.3%           IV TOTAL EXPENDITURES         181,550         13,456         94,435         87,115         52.0%	INTEREST/BANK FEES - LOC		133			
TOTAL OTHER COSTS         31,407         1,743         20,240         11,167         64.4%           SUBTOTAL OPERATIONS         44,344         1,986         32,062         12,282         72.3%           IV TOTAL EXPENDITURES         181,550         13,456         94,435         87,115         52.0%	DONATIONS	1,050	0	1,350		
SUBTOTAL OPERATIONS         44,344         1,986         32,062         12,282         72.3%           IV TOTAL EXPENDITURES         181,550         13,456         94,435         87,115         52.0%	TOTAL OTHER COSTS					
	SUBTOTAL OPERATIONS					
EXCESS 0 5,321 24,902	IV TOTAL EXPENDITURES	181,550	13,456	94,435	87,115	52.0%
	EXCESS	0	5,321	24,902		

## COMMUNITY ACTION ASSOCIATION OF PA NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2017

### **Statement of Financial Position**

Cash in Checking				80,245
Money Market Savings, current annual rate @ .10%				5,216
Vanguard Investments	Year to date Gain: 6.79% Return	\$40,053	\$	629,589
Prepaid Expenses:  Employee Health/Life Insurance 5,580 D&O/ Liability/WC Ins 3,150 CAPLAW, CA Ptr, PANO, Other Memberships 14,662 Accounting Sfwre Support, Equipment Maintenance 1,498 Capitolwire, Grantstation, Other Subscriptions 282 Prepaid Registrations, Travel Expenses 3,867 Contractor Payments - Bathroom Repairs 17,511 Other Total Prepaid Expenses:				48,369
Accounts Receivable - CAAP Dues (Monroe County Fiscal Affairs Office)				3,600
Grants Receivable: CSBG R3PIC Total	Grants Receivable:	75,395 <u>73,950</u>	\$	149,345
Accounts Receivable - Other ( ANR / 0	\$	10,665		
Current Ratio = Current Assets (with Current Liabilities  Current Ratio = Current Assets (with Current Liabilities	th Investments)	\$927,029 = 4.74 \$195,648 \$297,440 = 1.52 \$195,648		

The ratio is mainly used to give an idea of the company's ability to pay back its short term debt and payables with its short term assets. The higher the current ratio, the more capable the company is of paying its obligations. Even without the investments, which can be converted to cash almost immediately, we have 1.52 times the current assets to pay our current debt.

Line of Credit - Mid Penn Bank	\$0
Note: The Line of Credit was not utilized during 2017-2018 fiscal year.	
Accrued Expense:	
Accrued Audit \$975	
Accrued RPIC Technical Fees 47,475	
Total Accrued Expense:	\$ 48,450
Deferred Revenue:	
CAA VISTA Costshare Payments \$33,194	
Deferred CAAP Membership Dues 67,050	
Deferred CAAP Affiliate Membership Dues 6,443	
Total Deferred Revenue:	\$ 106,687
Year to Date Excess (Deficit): CAAP Operations	\$ 24,902

#### COMMUNITY ACTION ASSOCIATION OF PA NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2017

#### Agencywide Statement of Revenue and Expenses:

Revenue/Expense over budget line items:

- (3) Registration fees represent CAAP's share of net profit from the ANR / CAAP / PANO collaborative conference.
- (4) Training Fees / Other represent VISTA Program revenue recognized.
- (6) Unrealized Gain on Investments revenue exceeded budget expectation due to favorable market conditions.
- (23) Participant Travel expenses included in Conference Registrations budget.
- (24) Participant Lodging budget understated. Remainder of expenses budgeted in Conference Registrations.
- (25) Conference Registrations budget also includes Participant Travel and Participant Lodging.
- (28) Office Supplies include replacement computers and peripheral equipment purchased as a result of the 08-04-17 burglary. Reimbursement from insurance company was received in September. Insurance company did not reimburse total cost of new computers and required peripheral equipment.
- (34) Printing expense includes printing costs associated with the Self Sufficiency Awards presented at the ANR / CAAP / PANO Collaborative Conference.

GRANT EXPENDITURES:	CONTRACT AMOUNT	7/01/17 - 6/30/18 BUDGET	12/31/17 YTD ACTUAL	YTD COMPARED TO BUDGET
CSBG 1/17 - 12/17	\$250.000	\$125,000	\$139,720	111.8%
CSBG 1/18 - 6/18	125,000	125,000	Ψ100,720	111.070
CSBG 2017 Admin	210,717	0	-	
CSBG 2018 Admin		250,000	-	
RPIC - PA	62,500	62,500	21,262	34.0%
RPIC Regional	337,500	337,500	168,592	50.0%
CNCS VISTA /SUPV-TRAINING	17,000	79,300	42,653	53.8%
CAAP		181,550	94,436	52.0%
TOTAL		\$1,160,850	\$ 466,663	